

Chimera Gallery Member Contract

Approved by Chimera Board December 2015

Chimera Gallery is an artists' cooperative: artists share the work and make the decisions. It is a not-for-profit corporation with the State of Washington, governed by an elected Board of Directors and officers. Please review the terms of this contract and complete this form.

Name: _____ Phone: _____

Address: _____ E-mail: _____

Web address: _____

Indicate which membership level you desire (see page 2 of this document)

____ Working Member – work a maximum of two days per month as gallery sales clerk, pay 25% commission on sales, and perform another task for the gallery

____ Working Member – work a maximum of one day per month as sales clerk and pay 35% commission to the gallery

____ Commission or Non-working Member – no requirement to work in gallery, but pay 45% commission on sales

Responsibilities of all Chimera Gallery Members

1. Pay \$35 annual membership dues by January 1st of each year
2. Attend Annual Meeting or send a proxy
3. Provide a variety of work and refresh work bi-monthly; maintain a sufficient amount of work to fill space and don't deplete inventory for sales at other venues
4. Present a show of your work at least once every three years (usually with one or two other gallery members) and assist with other shows during the year

Leave of Absence Policy

All artists are eligible for a leave of absence if approved by the Board, but upon their return to the gallery must enter the waiting list queue until space becomes available in the gallery. A formal leave of absence is not required if you 1) notify the Board and 2) provide a proxy to fulfill your responsibilities and refresh your art. It is up to the Board to determine whether or not the proxy is adequately fulfilling the responsibilities. Medical or family emergency leave may be granted at the discretion of the Board.

Insurance

Chimera Gallery does not provide insurance for artists' work. All artists are responsible for theft and damage insurance for their own art work.

Termination of Membership

The Board reserves the right to ask any artists not fulfilling their responsibilities to leave the gallery. Thirty days' notice will be given.

NOTE: Chimera Gallery may give 30-day notice of separation with artist for any reason, including if the artist makes no significant sales throughout the calendar year.

Signature

I have read this contract and agree to all the benefits and obligations of my membership category.

Signed _____ Date _____

Print Name _____ Check here if one-time joining fee of \$60 is paid ____

Membership Categories

All Chimera members share these benefits:

1. The annual opportunity to be featured in a show (usually with one or two other artists). This includes an ad in The Weekly paid by the gallery, \$35 toward reception refreshments and other advertising, and contributions by the Board and other gallery members of refreshments and assistance at the opening reception
2. Participation in group shows, typically in January, February, August, November, and December
3. Inclusion in gallery's web page, Facebook page, and advertising materials
4. Receipt of monthly minutes
5. Opportunity to serve on the Board, with a 5% decrease in commission while serving on the Board

In addition, **working members** receive a key to the gallery and are allotted more gallery space than **commission members**.

All Chimera members share these responsibilities:

1. Present a sample of initial work to Chimera Board to be juried upon application, and any new work if in a new medium or significantly different style
2. Pay one-time \$60 joining fee, payable in full upon joining or in installments with minimum \$15 upon joining and minimum \$5 per month thereafter until paid in full
3. Make a minimum one-year commitment
4. Pay an annual \$35 membership fee
5. Set up and take down own show and staff own show opening receptions (including providing refreshments and doing clean-up, etc.—see separate Show Form), and assist with other shows during the year. **Working members** help with at least two shows per year in addition to their own; **commission members** help with at least one other show
6. Provide at least 30 days' notice of resignation from the gallery

In addition, **working members** who pay a 35% commission to the gallery work a maximum of one day a month as store cashier/clerk; working members who pay a 25% commission work a maximum of two days a month in the gallery and carry out at least one other duty (e.g., advertising, scheduling monthly gallery worker calendar, overall coordinating of shows, compiling monthly artist sales inventory, coordinating group shows).

Commission or non-working members pay a 45% commission and do not work as gallery clerks.