

## Chimera Gallery Application for Membership

*Note: Not a guarantee of membership--read on:*

**FINAL DRAFT MARCH 9TH, 2010**

Thank you for your interest in Chimera Gallery!

Chimera Gallery is a not-for-profit corporation with the State of Washington, governed by an elected Board of Directors and officers. Our mission is to enable Lopez artists to show and sell their work in a supportive environment. We are a cooperative: artists make the decisions, share the work, and share the profits.

There are two levels of membership in the cooperative—commission member and working member (see below for descriptions), and getting into the gallery is a two-step process: first your work must be juried and accepted by the Board, and then you wait until a space becomes available for your type of work.

If you are interested in becoming a member, please fill out this form and get an appointment to have a representative sample of your priced work juried by the gallery Board. (The Board accepts work based on your resume, how well your work fits with other work in the gallery, how well it is presented for sale, the price range of your work, and if we think it would sell.)

If your work is accepted, your name is placed in the queue for either (1) wall art or (2) non-wall art (art that can be displayed on the floor or countertops).

Our current waiting list is about 1-2 people for (1) wall art and 1-2 people for (2) non-wall art.

### Responsibilities of all Chimera Gallery Members

*Chimera Gallery depends upon all members contributing to its continued success. Those who do not fulfill the obligations listed below might not be asked to return the next year.*

1. Pay \$20 per year membership fee (due January 1st of each year).
2. Attend annual meeting or send a proxy.
3. Provide a variety of work and refresh work bi-monthly.
4. Assist with at least 2 show openings per year and/or volunteer for another job (to be determined by Board)

### Leave of Absence

All artists are eligible for a leave of absence if approved by the Board, but upon their return to the gallery, must enter the waiting list queue until space becomes available in the gallery. A formal leave of absence is not required if you (1) Notify the Board & (2) Provide a proxy to fulfill your responsibilities and refresh your art. It is up to the Board to determine if your proxy is fulfilling his/her duties adequately. Medical or family emergency leave may be granted at the discretion of the Board.

### Insurance

All artists are responsible for theft and damage insurance for their own art work.

### Termination of Membership

The Board reserves the right to ask any artists not fulfilling their responsibilities to leave the gallery. Thirty days notice will be given. See responsibilities below under "Membership Categories".

### Application to Gallery Step 1: Request to Jury Work

[If your work is accepted for gallery you will be put on a waiting list for membership]

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ E-mail: \_\_\_\_\_

### Indicate which membership level you desire:

- Working Member—work a maximum of 2 days per month as sales clerk & pay 25% of sales as commission to gallery
- Working Member—work a maximum 1 day per month as sales clerk & pay 35% of sales as commission to gallery
- Commission Member—don't work in gallery; pay 45% of sales as commission to gallery

### Indicate which type of work you wish to show (each is a separate waiting list)

- Wall Art—drawings, paintings, and other work in need of wall space
- Non-Wall Art—3-dimensional work that can be shown on floor, counters, or pedestal

Signature for page 1 of 2: \_\_\_\_\_ Date: \_\_\_\_\_

*Make sure to complete entire form, sign, and date. Thank you!*

## Membership Categories

### Commission Members of Chimera Gallery

#### BENEFITS

1. Receive 55% of gross sales (45% goes to the gallery).
2. Be a featured artist of show (or featured in a group) by invitation of gallery, with ad in “The Weekly” paid by Gallery.
3. Be eligible to serve on the Board. Commission is decreased by 5% while the member serves on the Board.
4. Participate in annual Group Shows in February, August, & Nov/Dec/Jan.
5. Be included in web page and advertising materials.
6. Receive monthly minutes.

#### RESPONSIBILITIES

1. Present initial and all new kinds of work to Chimera Board to be juried.
2. Pay \$60 Joining Fee, payable in full upon joining OR in installments with minimum \$15 upon joining and minimum \$5/month thereafter until paid in full.
3. Make minimum one year commitment.
4. Set up and take down own show and staff own show opening receptions (including providing refreshments and doing clean-up, etc—see separate form).
5. Provide at least 30 days notice before removing all inventory from Gallery.

*NOTE: Chimera Gallery may give 30-day notice of separation with artist for any reason, including if the artist makes no significant sales throughout the calendar year.*

### Working Members of Chimera Gallery

#### BENEFITS

1. Receive key to gallery with access at all times.
2. Commission of gross sales –
  - Receive 75% of gross sales (25% of sales to Gallery) if member works 2 days/month and fulfills all the responsibilities outlined below, OR
  - Receive 65% of gross sales (35% to Gallery) if member works 1 day/month and fulfills all the responsibilities outlined below.
3. Be eligible to serve on the Board. Commission is decreased by 5% while the member serves on the Board.
4. Have annual opportunity to be featured in a show (usually 2-3 artists are featured for each show). Includes ad in “The Weekly” paid by Gallery, \$30 toward opening reception refreshments and advertising, and contributions by the Board and other working members of refreshments and assistance at the opening reception.
5. Participate in annual Group Shows in February, August, & Nov/Dec/Jan.
6. Be included in web page and advertising materials.
7. Receive monthly minutes.

#### RESPONSIBILITIES

1. Present sample of work to Chimera Board to be juried upon application; jury new work if in a different medium or significantly different style.
2. Make minimum one year commitment.
3. Pay \$60 Joining Fee, payable in full upon joining OR in installments with minimum \$15 upon joining and minimum \$5/month thereafter until paid in full.
4. Work as store clerk a maximum of 2 days per month for 25% commission or 1 day per month for 35% commission.
5. Assist with own show and at least one other/year (i.e. hanging and taking down shows, staffing opening receptions and providing refreshments).
6. 25% Commission Members: Carry out at least one other duty for Gallery (e.g., advertising, monthly calendar, show schedule, treasurer, inventory, web site, shipping, maintain customer list, coordinator of group shows).
7. Provide at least 30 days notice before resigning as a working member.

Signature for page 2 of 2: \_\_\_\_\_

Date: \_\_\_\_\_

*Make sure to complete entire form, sign, and date. Thank you!*