

## Guest Artists Art Show Information and Agreement

Thank you for agreeing to show your work at Chimera Gallery. We value your participation! We have created this document in order to have a clear understanding of our mutual responsibilities towards the goal of a professional, exciting, and successful show and opening. Guest artists will team with a Chimera working member who serves as show coordinator.

**Please read and complete this form, review the deadlines, and return the form to the show coordinator.**

**Show Coordinator:** \_\_\_\_\_

**Contact information:** \_\_\_\_\_

\_\_\_\_\_

**Dates of show:** \_\_\_\_\_

**Date and time of opening reception:** \_\_\_\_\_

**Deadline for return of form and receipt of publicity materials:** \_\_\_\_\_

### Artists are expected to:

- 1) Send text (50 words or less) and images (300 dpi, about 4 inches wide and tall) to show coordinator by deadline mentioned above.
- 2) Have their work completed and prepared for hanging by 5 p.m. on the Friday preceding their Saturday opening.
- 3) Prepare labels for each work shown, including Title, Medium, Artist Name, and Price. They may use Chimera Gallery labels or prepare their own. Labels should be mounted on foam core (available at the gallery).
- 4) Prepare an Artist's Statement to accompany their work, preferably in 8 . X11 inch format. This will also be mounted on foam core.
- 5) Take down their work at the time and date established in collaboration with the show coordinator (usually 4-5 p.m. on the Friday the show ends).

**Artists are solely responsible for any theft or damage to their work.**

**Name, signature and contact information of participating guest artist:**

**Artist** \_\_\_\_\_ **Phone** \_\_\_\_\_ **Email** \_\_\_\_\_

**Address** \_\_\_\_\_

I agree to the above. \_\_\_\_\_ Date \_\_\_\_\_  
Signature