

Chimera Gallery Contract for Members

Policy Approved by Chimera Board March 9th 2010

Chimera Gallery is an artists' cooperative: artists share the work and make the decisions. It is a not-for-profit corporation with the State of Washington, governed by an elected Board of Directors and officers. There are two levels of membership in the cooperative – Commission Member and Working Member (see below for descriptions). Please review the terms of this contract and complete this form.

Name: _____ Phone: _____

Address: _____ E-mail: _____

Web address: _____ Soc. Sec. #: _____

Indicate which membership level you desire (see page 2 of this document):

- _____ Working Member—work a maximum of 2 days per month as sales clerk
& pay 25% of sales as commission to gallery
- _____ Working Member—work a maximum 1 day per month as sales clerk
& pay 35% of sales as commission to gallery
- _____ Commission Member—don't work in gallery; pay 45% of sales as commission to gallery

Responsibilities of all Chimera Gallery Members

1. Pay \$20 per year membership fee (due January 1st of each year).
2. Attend annual meeting or send a proxy.
3. Provide a variety of work and refresh work bi-monthly.
4. Assist with at least 2 show openings per year and/or volunteer for another job (to be determined by Board)

Leave of Absence Policy

All artists are eligible for a leave of absence if approved by the Board, but upon their return to the gallery, must enter the waiting list queue until space becomes available in the gallery. A formal leave of absence is not required if you (1) Notify the Board & (2) Provide a proxy to fulfill your responsibilities and refresh your art. It is up to the Board to determine if your proxy is fulfilling his/her duties adequately. Medical or family emergency leave may be granted at the discretion of the Board.

Insurance

All artists are responsible for theft and damage insurance for their own art work.

Termination of Membership

The Board reserves the right to ask any artists not fulfilling their responsibilities to leave the gallery. Thirty days notice will be given. See responsibilities below under "Membership Categories".

Signature

I have read this contract and agree to all of the benefits and obligations of my membership category.

Signed _____ Date _____

Print Name _____ Check here if one-time Joining fee of \$60.00 is paid: _____

Make sure to complete entire form, sign, and date. Thank you!

Membership Categories

Commission Members of Chimera Gallery

BENEFITS

1. Receive 55% of gross sales (45% goes to the gallery)
2. Featured artist of show (or featured in a group) by invitation of gallery including ad in “The Weekly” paid by Gallery.
3. All members are eligible to serve on the Board. Commission is decreased by 5% while the member serves on the Board.
4. Participation in annual Group Shows in February (Art from the Heart), August (no theme), & Nov/Dec/Jan (Silent Auction and Holiday show)
5. Inclusion in web page and advertising materials
6. Receipt of monthly minutes

RESPONSIBILITIES

1. Present initial and all new kinds of work to Chimera Board to be juried.
2. Pay \$60 Joining Fee, payable in full upon joining OR in installments with minimum \$15 upon joining and minimum \$5/month thereafter until paid in full.
3. Make minimum one year commitment.
4. Set up and take down own show and staff own show opening receptions (including providing refreshments and doing clean-up, etc—see separate form).
5. Provide at least 30 days notice before removing all inventory from Gallery.

NOTE: Chimera Gallery may give 30-day notice of separation with artist for any reason, including if the artist makes no significant sales throughout the calendar year.

Working Members of Chimera Gallery

BENEFITS

1. Key to gallery with access at all times.
2. Commission of gross sales –
 - Receive 75% of gross sales (25% of sales to Gallery) if member works 2 days/month and fulfills all the responsibilities outlined below, OR
 - Receive 65% of gross sales (35% to Gallery) if member works 1 day/month and fulfills all the responsibilities outlined below.
3. All members are eligible to serve on the Board. Commission is decreased by 5% while the member serves on the Board.
4. Annual opportunity to be featured in a show (usually 2-3 artists are featured for each show). Includes ad in “The Weekly” paid by Gallery, \$30 toward opening reception refreshments and advertising, and contributions by the Board and other working members of refreshments and assistance at the opening reception.
5. Participation in annual Group Shows in February (Art from the Heart), August (no theme), & Nov/Dec/Jan. (Silent Auction and Holiday show).
6. Inclusion in web page and advertising materials.
7. Receipt of monthly minutes.

RESPONSIBILITIES

1. Present sample of work to Chimera Board to be juried upon application; jury new work if in a different medium or significantly different style.
2. Make minimum one year commitment.
3. Pay \$60 Joining Fee, payable in full upon joining OR in installments with minimum \$15 upon joining and minimum \$5/month thereafter until paid in full.
4. Work as store clerk a maximum of 2 days per month for 25% commission or 1 day per month for 35% commission.
5. Assist with own show and at least one other/year (i.e. hanging and taking down shows, staffing opening receptions and providing refreshments).
6. 25% Commission Members: Carry out at least one other duty for Gallery (e.g., advertising, monthly calendar, show schedule, treasurer, inventory, web site, shipping, maintain customer list, coordinator of group shows).
7. Provide at least 30 days notice before resigning as a working member.

Make sure to complete entire form, sign, and date. Thank you!