

Bylaws of
Chimera
Lopez Artists' Cooperative

- I. Name and Purpose – the name of this venture shall be Chimera Lopez Artists' Cooperative (hereafter referred to as the CO-OP). The principal place of business is Lopez Plaza, Lopez Island, WA 98261 (hereafter referred to as the GALLERY). The purpose is to provide an attractive venue to display and sell works to benefit emerging and established artists.

- II. Objectives and Goals
 - a. To provide the public with high-quality handmade arts and crafts in a pleasant setting.
 - b. To provide an opportunity to share resources and skills within the membership and with the Lopez community at large.
 - c. To provide display space for visiting arts and crafts people of interest to the membership and the community.

- III. Membership
 - a. Membership is open to artists who produce hand-made or home-grown arts or crafts, with preference given to Lopez Island residents
 - b. Membership is non-transferable
 - c. Selection of a new member must be made by a 2/3 vote of the Board and based on the selection criteria and process defined by Board policy.

- IV. Membership Rights and Responsibilities
 - a. Each new member will pay a one-time, non-refundable membership fee as listed in the Membership Agreement.
 - b. The CO-OP will collect a commission on members' sales depending on their membership category (refer to Membership Agreement).
 - c. Members will fulfill responsibilities as determined by their membership category (refer to Membership Agreement).
 - d. Members will contact the Board to request a change in membership category.

- V. Termination of Membership – membership may be terminated by a 2/3 vote of the Board for members whose sales are not consistent with Board policy or for conduct considered detrimental to the objectives and goals of the CO-OP or the Gallery.

- VI. Board of Directors
 - a. The Board of Directors is comprised of members who desire to serve and are elected by the Board.
 - b. It is the responsibility of the Board to:

1. Select members of the CO-OP
 2. Elect Board members and officers annually
 3. Set policy for the CO-OP
 4. Manage the Gallery (i.e. staffing, upkeep, shows, advertising)
 5. Manage the finances of the CO-OP and Gallery
 6. Maintain all necessary licenses, leases, and records for the CO-OP and Gallery
- c. The Board meets monthly and as needed, and meetings are open to all members of the CO-OP.
 - d. Minutes shall be taken at each meeting and maintained in a file at the Gallery.
 - e. A quorum is considered to be 2/3 of the total number of Board members.
 - f. All Board members in attendance at Board meetings shall have one vote. Decisions will be based on a simple majority except in cases of selecting a new member or of termination of membership, in which case a 2/3 majority is needed.
- VII. Termination of the Co-op – In the event the co-op should cease to do business, any financial obligations shall be shared equally by all members. Any net funds remaining shall be distributed equally between one or more non-profit corporations, as decided upon by a resolution of all members.
- VIII. Term of Agreement – These bylaws will be considered valid indefinitely until amended by a 2/3 vote of the Board and working members, or until the dissolution of the co-op.

Final Draft – 8-31-06
Adopted -

See next page for list of supporting documents and policies for operation of the co-op and the Gallery.

Supporting Documents and Policies for
Chimera – Lopez Artists' Cooperative

- Member Contract/Agreement
- Art Show Forms –
 - Art Show Schedule
 - Agreement
 - Job Descriptions for Art Show Schedule Overseer and Art Show Coordinator
- Policy for Jurying in New Work
- Scheduling (Calendar) Job Description
- Advertising Job Description
- Gallery Manager Job Description
- Gallery Staff Responsibilities